

Public computer use guidelines

1. This is a public computer. If you log in to personal social media sites, email, or any other site that requires login, log out before you exit the site and **do not** allow it to remember your password.
2. There is no time limit for computer use unless there are other patrons waiting: at that time there will be a 30 minute use limit per session per patron until all patrons waiting have had a turn.
3. No more than one patron per computer at a time. Space is very limited.
4. You may not use your own software on the library computers.
5. No software or files may be uploaded or downloaded to or from the hard drive.
6. All files should be saved to a removable device such as a USB drive or web storage services such as Google Drive. Please note files saved on public computers are not secure and can be deleted at any time.
7. Patrons must not change any settings, including display settings and Internet settings, such as notification requests, extensions, or bookmarks. Computer use privileges will be revoked if staff members find that changes have been made.
8. Not all sources on the Internet provide accurate, complete, or current information. You need to be a good information user, questioning the truth of the information you find. You must evaluate the information for yourself.
9. Any use of library equipment for illegal purposes is prohibited.